

Signing into Microsoft Teams on a Web Browser (Laptop)

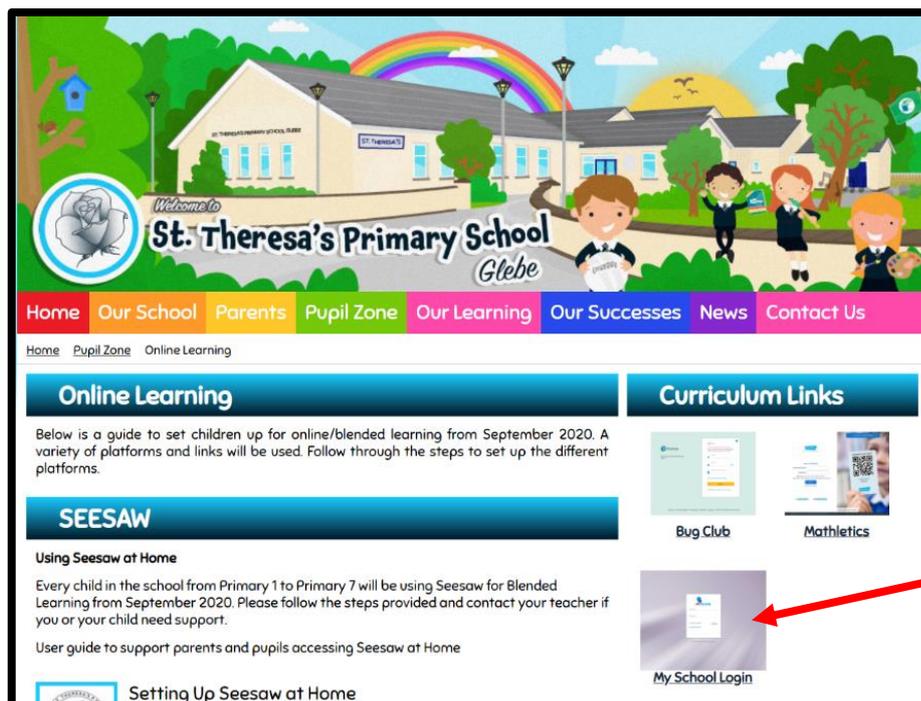


Teams works best with Google Chrome or Microsoft Edge

1. From our school website (www.sttheresaspsglebe.com), select
 - Pupil Zone,
 - Online Learning

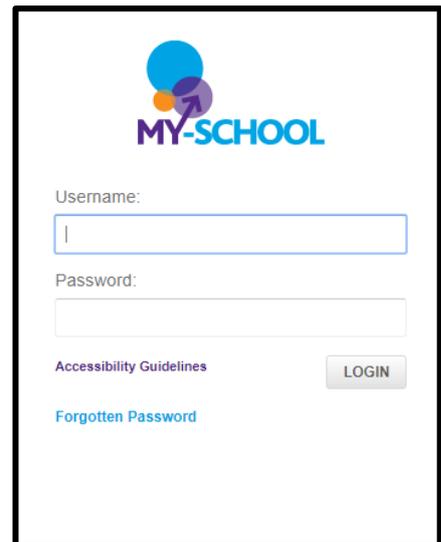


2. In the **ONLINE LEARNING** Section, click on the **My School Login** Tab



3. Type in your **Username** and **Password** in the My School Login screen

Click on Login once you are done



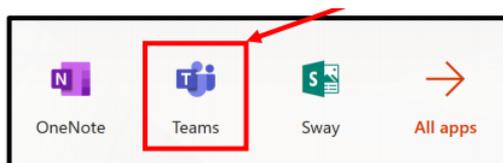
4. Select My Links

THEN

Office 365 app



5. From the choice of applications, select **Teams**



This will take you into TEAMS

Teams works best with Google Chrome or Microsoft Edge